



CALL FOR APPLICATIONS: NATIONAL EXPERTS ROSTER FOR SOMALI FEDERAL PARLIAMENT

Location:	Mogadishu, Somalia
Application Deadline:	15 August 2018
Type of Contract:	Individual Contract
Post Level:	National Consultant
Languages Required:	Somali and English

I. BACKGROUND

Today, Somalia is undergoing a transition that represents the best chance for peace and state-building. With the objective to consolidate and accelerate this transition, and in line with the SDGs and the National Development Plan (2017-2020), the global objective of the project is to foster Inclusive Politics through the strengthening of the effectiveness and accountability of Somalia's parliamentary institutions to be more responsive to the needs of citizens in promoting participation in political processes contributing to national peacebuilding, state-building and development goals. Therefore, the second phase of UNDP Somalia Parliamentary Support Project (PSP II) focuses on fostering political representation and stimulating a lively civil society; preparing for the 2020 multiparty reform; supporting the finalization of the Constitution and the federation process as the key pillars of democratic governance that play an important role in the development of Somalia's Inclusive Politics.

In order to ensure continued support to our initiatives of our partners, Somali Federal Parliament invites National Consultants to send their applications for inclusion in Somali Federal Parliament's Roster of Experts. The process of including candidates in the Roster is described in the later sections of this advertisement.

To be considered for inclusion in the roster, applicants will need to have expertise in one or more of the following areas of expertise:

1. Inclusive Political Processes
2. Rule of Law, Justice, Security and Accountability
3. Economic Governance
4. Social Services
5. Parliamentary Support Services

1. Inclusive political processes includes:

In line with the Somali National Development Plan (2017-2020), UNDP's integrated approach to supporting inclusive political processes aims to strengthen the capacities of political processes and institutions in order to improve citizen participation, voice and accountability and rebuild a stronger and more inclusive social contract. UNDP works collaboratively to

support policy development and programmatic approaches to enhance the capacities of key political institutions that are engaged in constitutional review process and preparation for universal suffrage elections. The required areas of expertise under Inclusive political processes includes:

- Parliamentary Development Expertise such as
 - Parliamentary core functions of lawmaking, oversight and representation
 - Parliament's role in budgeting and budgetary oversight
 - Parliamentary plenary and committee functions and processes
 - Parliamentary institutional frameworks
 - Parliamentary Secretariat and services
 - Parliament-Executive relations
 - Parliamentary outreach (electorate, civil society, media);
 - Parliamentary Diplomacy
- Gender mainstreaming and women's political participation and leadership in within and outside parliament;
- Constitutional Reform and Constitution Making;
- Electoral Processes and Systems
- Political party development;
- Development and scrutiny of draft legislation
- Youth empowerment
- Federation and Decentralization

2. Rule of law, Justice, and Security Sector Reform includes:

Strengthening the rule of law and promoting human rights are among priority pillars of the National Development Plan to achieve sustainable human development and eradicate extreme poverty. Through the adoption of relevant policies and legislations, Somali Federal Parliament shall contribute to building peace and democratic governance. Key required areas of expertise under the rule of law, justice, security and include;

- Human rights
- Rule of Law and Access to Justice,
- Judicial Reforms and Development
- Security Sector Reform
- Countering Violent Extremism and Reintegration

3. Economic Governance

With Somalia's commitment to improving the governance of both natural and financial resources, the following areas of expertise are required:

- Public Financial Management;
- Governance of Natural Resources;
- Transparency, Accountability and Anti-corruption;

4. Social Services

With the overall Somali government policy to enhancing the provision of public service delivery, expertise in the following areas of social services are required:

- Curriculum development
- Education in Post-Conflict
- Education Policy and Management

- Technical and Vocational Education
- University & Higher Education Management
- Health Services Management
- Health Policy and Management

5. Parliamentary Support Services (Private Consultancy firms/companies can also apply for this category)

In order to reinforce the support services of the Secretariats of both Houses of the Somali Federal Parliament, the following areas of expertise are required:

- Research and Information Services;
- Graphics Design, Printing, Photography and Video Production;
- Translation and Interpretation Services (Somali, English and Arabic Languages)
- Information and Communications Technology Support;
- Travel and Transportation Services (land and air transport);
- catering services;

II. SCOPE OF WORK

Tasks assigned in each individual assignment may include one or more of the following:

Policy and Strategy Development

- Prepare Policy briefs, Status papers on developmental challenges/issues based on secondary review of existing literature for evidence based advocacy and policy dialogue
- Develop guidelines and national and sub-national strategy in the areas of institutional strengthening
- Develop performance management systems
- Perform socio-economic analysis
- Technical assistance to governments and non-state actors at all level
- Review of policy literature in respect to the subject
- Formulation of strategic national and sub-national development policy
- Identification of barriers and solutions for proposed interventions
- Risk identification and mitigation.
- Prepare conceptual framework/concept note on new area of work/developmental challenge
- Identify issues, formulate and implement interventions that focus on various activities.
- Prepare proposals to ensure innovation in concepts, strategies and incorporation of best practices
- Partnership building and resource mobilization

Research and Documentation

- Undertake secondary research in the new areas of developmental concern based on review of existing literature
- Develop research design, research questions and scope of work for undertaking primary research in new areas
- Develop research and survey methodologies
- Document good practices, case studies, innovations and pilot models for wider dissemination and sharing

- Undertake process documentation of models for upscaling

Capacity Development/Training

- Based on capacity assessment and develop Capacity Development Plan where necessary to achieve the milestones identified and address the identified capacity gaps.
- Develop target specific training tools/tool-kits and manuals based on training needs assessment
- Design training curriculum, conduct and/or coordinate trainings programmes for various stakeholders
- Carry out capacity assessments of parliaments and parliamentary committees where necessary for development of strategic interventions for institutional strengthening
- Design and delivery of training tool-kits, products etc.
- Conduct and/or Coordinate trainings and workshops.

Knowledge Management

- Prepare knowledge and communications products related to the projects/programs (Audio, Video and Hard copies)
- Review of Knowledge products (subject, design and content)
- Disseminate knowledge and communications products.
- Develop literature on best practices and case studies.
- Guidance of different media intervention (Radio, TV, etc.)

Monitoring & Evaluation

- Monitor and evaluate effectiveness of national and sub-national policies.
- Contribute to the development of the M&E framework for into the development and review of milestones and indicators where necessary;
- Facilitate community and process monitoring.
- Undertake Baseline and Public Perception surveys.

III. COMPETENCIES

- Good track record in project management.
- Understanding of Government functioning and systems.
- Updated familiarity on various international projects across one or more areas of expertise.
- Working knowledge of objectives-oriented project planning, or results-based management
- Candidates should possess the basic gender competencies including clarity on gender equality concepts, commitment to work in a gender-sensitive manner; they should be able to demonstrate ability to carry out gender analysis within specific development areas through their work experiences
- Leadership skills.
- Strong interpersonal and communication skills.
- Strong analytical, reporting and writing abilities skills.
- Openness to change and ability to receive/integrate feedback.
- Ability to plan, organize, implement and report on work.
- Ability to work under pressure and tight deadlines.
- Proficiency in the use of office IT applications and internet.
- Outstanding communication, project management and organizational skills.

- Excellent presentation and facilitation skills.
- Demonstrates integrity and ethical standards.
- Positive, constructive attitude to work.

IV. REQUIRED SKILLS AND EXPERIENCE

Educational Qualifications:

Advanced university degree (Master's or equivalent) in Business Administration, Management, Economics, Finance and Banking, International development, Sociology, Communications, Agriculture, Law, Political Science, Public Policy, Social Science, Health Services Management, Public Health, Natural Resource Economics, Information Technology, or related fields.

Experience

Band 1, Specialist Support: Masters Degree in relevant field with minimum 8 years of relevant work experience.

Band 2, Senior Advisory: Master Degree in relevant field with minimum 12 years of relevant work experience.

- Demonstrated experience in research, analysis, policy support, programme and project development, project management, knowledge management, and/or monitoring, reporting and evaluation.
- Proven experience working with a wide variety of development actors including governments, international development organizations (including United Nations agencies), donors and other funding agencies, private sector entities, and/or civil society organizations including community groups, academia and the media;
- Experience in management of post-conflict interventions.

Language Requirements

Excellent oral and written skills in Somali and English Languages is required. Knowledge of Arabic will be an asset.

V. EVALUATION OF APPLICANTS

Applicants will be screened against qualifications and the competencies specified above and may be requested to participate in an interview. Successful candidates will be included in the Somali Federal Parliament National Experts Roster for a period of 4 years, in one of the "bands" indicated above. However, the addition of an individual in the Roster does not guarantee a contract with any House of the Somali Federal Parliament.

VI. CONTRACTING ARRANGEMENTS

When a request for services arises, any House of the Somali Federal Parliament in need of the service will directly contract the consultant from the roster without the need for further selection process. A specific Term of Reference (ToR) outlining the outputs for each assignment will be provided and a Individual Contract (IC) will be issued to the consultant, detailing the time frame directly by the contracting House of the Somali Federal Parliament. Conditions of a particular assignment may be negotiable.

VII. PAYMENTS:

Payments will be made as specified in the actual contract upon confirmation of the contracting House of the Somali Federal Parliament on delivering on the contract obligations in a satisfactory manner.

VIII. APPLICATION PROCEDURES:

Qualified and interested candidates are requested to submit their applications with the subject line: National Experts Roster followed by the category e.g. **Subject: National Experts Rosters – Inclusive Political Processes.**

All application should be sent via e-mail to hr@senate.gov.so and smado4@hotmail.com copying abdullahi.ibrahim.ali@undp.org no later than **15 August 2018**. Only short-listed candidates will be contacted for an interview.

Applications should include:

- **A cover letter**, clearly identifying the “Areas of Expertise” as mentioned in the background section above.
- **Updated CV**, indicating all relevant past experiences as well as the contact details (email and telephone number) of the Candidate and at least three **(3) professional references**
- **Sample(s) of similar consultancy work.**
- **Daily professional Fee.**

Qualified women are encouraged to apply.