

Vacancy: Ministry Of Interior and Federal Affairs Terms of Reference

I. General Information	
Post/Title	Government Liaison Officer (MOIFA / DSRSG)
Date of issue	16 th March 2017
Duty Station	Mogadishu
Stream/Band	Stipend commensurate with degree and experience
Duration of Assignment	12 months with possibility of extension
Deadline for applications	30 th March 2017
II. Background Information	
<p>The swearing in of the new President, His Excellency Mohamed Abdullahi Mohamed (Farmajo) at the start of 2017, brings opportunities in facilitating and expediting the Federal State of Somalia towards peace, stability and economic recovery. Somalia has launched its first National Development Plan in almost three decades, the formation of Federal Member States has been complete and newly formed administrations are making progress towards the establishment of legitimate governance systems.</p> <p>Despite Somalia making tangible progress towards recovery and stability since 2012, many destabilizing factors remain. In reality, re-building Somalia from a point of state failure, civic conflict and the control of violent extremist groups will be a long process, almost certainly spanning generations. Weak government has also contributed to Somalia's inability to deal with severe humanitarian shocks experienced in the country over the past two decades - including the current severe droughts affecting much of the country. As such, Somalia continues to lurch from one migration crisis to another, with layers of displacement building upon one another, creating complex and patterns of displacement and other forms of stress-induced mobility.</p> <p>The Ministry of Interior and Federal Affairs (MoIFA) has a key role furthering stability gains in the country and will continue to lead on consolidating peace dividends, security and the establishment of a federal system, including under the Wadajir Framework for Peace and Reconciliation, as well as contributing to the coordinated response to drought and to displacement</p> <p>The Office of the Deputy Special Representative to the Secretary General, Humanitarian and Resident Coordination (UN DSRSG/RC/HC) is mandated to support the FGS in the design and implementation of a number of strategic initiatives, notably the Durable Solutions Initiative (DSI) for displaced affected communities, and the Community Recovery and Extension of State Authority/Accountability (CRESTA/A) approach. The Office includes the Resident Coordinator Office, the Risk Management Unit, the CRESTA/A Unit and the New Deal Unit.</p>	
III. Activities / Key Results Expected	
<p>Contextual information:</p> <p>The overall objective of the Government Liaison Officer is to support constructive working relationships between the Ministry of Interior and Federal Affairs Somalia (MoIFA), relevant Federal Member States (FMS) counterparts and the United Nations (UN) for the successful implementation of mutually agreed priorities, with a particular focus on the Durable Solutions Initiative (DSI), the roll out of the Community Recovery and Extension of State Authority/Accountability (CRESTA/A), and related Peacebuilding Fund</p>	

programming.

Under the overall guidance of the Permanent Secretary, Ministry Of Interior and Federal Affairs, and the DSRSG/RC/HC, the Government Liaison Officer will be responsible for the following duties and responsibilities:

1. Ensure open and timely information sharing on all matters pertaining to collaboration on DSI and CRESTA/A
2. Provide technical assistance to MoIFA and relevant FMS counterparts for effective implementation of the collaboration, including the promotion of cooperation across sectors, actors and programmes,
3. Support preparations and organization of meetings and other related events in conjunction with the DSI and CRESTA/A;
4. Solicit, gather and consolidate FGS and FMS inputs into corporate reporting;
5. Troubleshoot, as required;
6. Undertake any other tasks, within the remit of DSI and CRESTA/A, as requested, to ensure an effective collaboration between the MoIFA, relevant FMS counterparts and the UN, and a successful implementation of the DSI and CRESTA/A.
7. Conducting on-the-job, workshop trainings and Training of Trainers (ToT) where necessary for the MoIFA staff and by extension pertinent stakeholders.
8. Facilitate and enhance a coordinated, expedited and effective response to the drought / Pre-famine in Somalia particularly by ensuring regular interaction between, inter alia, the government led drought committee, the UN Drought Operations Centre (DOC) and related institutions at the Federal Member State levels.

Reporting:

The Government Liaison Officer will have a dual reporting line: to the PS of MoIFA and to the DSRSG/RC/HC through the Durable Solutions Coordinator.

IV. Target Outputs (Measurable Results)

- Durable Solutions Initiative(DSI): facilitate the development and alignments of programme interventions and resource allocation with the principles and integrated approaches articulated in the Somali National Development Plan (NDP);facilitate the establishment and institutionalization of coordination mechanisms for durable solutions at Federal, State and Local level, as envisioned under the NDP and ensure meaningful representation and participation in such mechanisms by all sectors and actors; support the development of a new Durable Solutions Joint Programme; facilitate the development and implementation of area based action plans;
- CRESTA/A programs designed and implemented across all FMS, with Peacebuilding and other donor support;
- Trainings conducted for government officials on relevant topics for successful DOC and CRESTA/A programs and initiatives;

V: MIDA requirements

Besides the specific outputs mentioned in section IV, MIDA requires the following steps/actions to be undertaken throughout the assignment. These are standard requirements for all assignments undertaken through this project:

1. **Transfer of skills:** One of the main responsibilities of the qualified Somali expatriate, and one which he/she will be measured against, will be to ensure continuous and systematic transfer of knowledge

and skills as related to the assignment. It will have to be agreed with the beneficiary institution which civil servants will have to benefit from this knowledge.

2. **Work plan:** A work plan will have to be developed with the Supervisor during the first week of assignment which will provide clear and time bound activities to successfully implement the outputs of the assignment. This work plan can be revised during the mid-term review to reflect new developments or changes in strategy.
3. **Mid Term Review:** there will be a mid-term review of the assignment between the incumbent and the beneficiary institution to discuss progress of the assignment and feedback on performance.
4. **Interim and Final Reports:** A progress report will be submitted by the incumbent to the Supervisor and to the reporting officer. Thereafter a final report will be provided at the end of assignment.

V: Qualifications

Level of Education:	University Degree
Area of Study:	Business, Development, Government / Public Affairs, International Relations, Social Sciences, Communications
Years of work experience in what area(s):	5 – 8 years in international affairs, and/or public management, government affairs, returnees/IDPs support
Languages needed:	English & Somali
General Skills / Other Requirements:	<p>Administrative Competence</p> <ul style="list-style-type: none"> • Ability to produce accurate, timely and well documented records conforming to the required standard • Ability to keep a well-organized planning and filing system • Strong IT skills • Ability to handle a large volume of work possibly under time constraints <p>Communications</p> <ul style="list-style-type: none"> • Ability to establish communication processes to keep others informed and to seek input. • Ability to produces concise, relevant and timely written communications and to delivers oral presentations that are clear, logically organized and persuasive. • Capacity to adapt messaging and mode of communication with audience, timing, objective, <p>Building Strategic Relationships:</p> <ul style="list-style-type: none"> • Ability to initiates cultivates and maintains strategic alliances with key stakeholders within the government and the international community. • Capacity to identifies and addresses obstacles to partnering and to develop collaboration to achieve results • Capacity to ideas or opinions, without damaging the relationship using diplomatic skills to keep negativity at a minimum and shows sensitivity and strength

	<p>Results Orientation:</p> <ul style="list-style-type: none"> • Analyzability to analyses situations makes timely and sound decisions and consult with relevant reporting lines when necessary • Ability to understands and navigates organizational systems and procedures to accomplish work independently and through others. • Capacity to anticipate change, capitalize on opportunities and drive results. <p>Work ethic</p> <ul style="list-style-type: none"> • Integrity and high ethical standards • Cultural, gender, religion, race, nationality and age sensitivity and adaptability <p>Leadership and Self-Management</p> <ul style="list-style-type: none"> • Ability to approach work with a proactive, positive, constructive and problem solving attitude • Capacity to remain calm, in control and good humored even under pressure
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VI: Salary

(This will be determined by IOM MIDA based on qualifications (VI) and level of the assignment (X).

VII: Security and insurance modalities

Health insurance, including evacuation due to medical emergency, will be provided by the project. However, experts will be requested to provide a recent medical certificate stating that they are physically well and apt to work in a hardship area in Africa.

Please note that IOM, according to the contract, will not be responsible for the security of the qualified Somali expatriates. The host beneficiary institution will be responsible for the security of the individual.

Before leaving the country of residence and upon arrival in Nairobi or in Somalia, the qualified Somali expatriate will receive a pre-departure briefing including security advice and cultural background.

VIII: How to apply

All applications must apply online through the QUESTS-MIDA website.

To start the application process the applications are required to register on account with the QUESTS-MIDA website. Go to www.quests-mida.org login and register as a user, then fill the form and create a password to inter in the application section.

Short listed candidates will be informed of the status of their application. If you encounter any problems when applying visit the FAQs section on the website for more information.