

**SCOPE OF WORK**  
**Communications and M&E Assistant**  
**South West State**

**BACKGROUND**

TIS+ is implementing the Somalia Project to promote good governance and community cohesion. The objectives of this contract are to: 1) Increase confidence in governance based on equitable participation in decision making and management of community assets. 2) Empower community and government representatives to engage with private sector and development actors in a collaborative process for community growth. 3) Increase Somali engagement in creating a more stable future. 4) Support inclusive, sustainable development by reducing gender gaps in stabilization and development.

**OBJECTIVE**

The TIS+ program plans to expand implementation of in kind activities across South West State and thus intends to enhance the capacity of the State government counterparts in Baidoa and Barawe. This will be addressed by recruiting support staff, to help the South West State Ministry of Interior and Local Governance oversee and support more effective and efficient implementation of agreed in kind initiatives. The initial contract will be for one year, with a possibility of extension. Current planned activities include small scale public infrastructure, community coordination, and social strengthening events. The successful candidates will have strong organizational skills, strong reporting skills, and the ability to effectively engage with a range of stakeholders.

**PRIMARY RESPONSIBILITIES**

Responsibilities include, but are not limited to the following:

- Dedicated support to TIS+ activities to be carried out in South West State, including Baidoa, Wanlewayne, Barawe and Dinsoor, directly reporting to the MOILG, with indirect reporting and shared management with the MOPWR and TIS+ Program Team, as appropriate.
- Support effective communications between the government partners, Project Oversight Committees, civil society, private sector and TIS+ field office and headquarters.
- Support Monitoring and Evaluation efforts with South West State counterparts and TIS+ M&E team.
- Assist with Resource Mobilization and Community Contracting components of programming.
- Closely work with TIS+ Resource Partners to facilitate data collection across South West State.
- Build capacity of awardees to collaboratively and accountably manage community-driven activities.
- Engagement with women and women's groups, independently and in direct cooperation with the Project Oversight Committees (POCs) that have women members, to encourage their full participation in discussions, activities, and decision-making.
- Support the Monitoring and Evaluation Specialist with regular reporting, as well as activity-based reporting of implementation progress and community engagement, including time stamped, GPS data based photographs.

**QUALIFICATIONS**

The successful candidate must have the following qualifications:

- University degree in communications, monitoring & evaluation, or relevant field.
- Highly organized, flexible, and able to meet deadlines.
- Strong interpersonal and communication (written and oral) skills. Able to engage with and listen to a wide range of stakeholders, including government, civil society and private sector.
- Demonstrated ability and willingness to work with women and women's groups, and encourage their participation in discussions, activities, and decision-making.
- Experience working with project management, particularly donor-funded, preferable.
- Ability to work and problem solve independently.
- Proficiency in Microsoft Office.
- Professional level of written and verbal English and Somali languages.

**REPORTING:**

This consultant will report to the MOILG, with indirect reporting to the TIS+ Program team.

***Transition Initiatives for Stabilization Plus – TIS+***

**LOCATION:**

Baidoa, South West State

Applications with a detailed CV will need to be sent by 12 October, 2016.

Send your Cover Letter and CV to [recruitment@somtisplus.com](mailto:recruitment@somtisplus.com)

(Clearly state **Communications and M&E Assistant - SWS** on the Subject Line). Only shortlisted candidates will be contacted for interviews